



Appendix A Policy Statement

It is the policy of Burcas Ltd to meet customer requirements and enhance their satisfaction with our products and overall service by operating all of our processes under controlled conditions.

This policy is deployed through our quality management system that has been established, documented and implemented to fully conform to ISO 9001:2015 & AS/EN9100 and customer-specific, applicable law and regulatory requirements as they apply to our products and services.

The system is maintained and continually improved through the setting, monitoring and reviewing of our quality objectives, data analysis, internal auditing, disciplined problem solving, corrective actions, physical and human resource requirements and management review. Improvements in our process understanding & compliance will help to ensure sustainability of our company as well as the maintenance of our organisational knowledge for the consistent provision of products and services, and business continuity. Changes in the governing standards and regulatory/contractual requirements are assessed and incorporated on an on-going basis.

Personnel are provided with instruction to assure their understanding of the company quality policy and training/coaching to enable them to competently carry out their work. They are given access to quality management system documentation and are made aware of relevant procedures and/or job instructions. They are motivated to understand and achieve quality objectives, to make continual improvements, and to appreciate the consequences for the customer of any nonconformities to quality requirements. The necessary infrastructure and work environment is provided and maintained to ensure conformity to product, regulatory and law requirements.

We are committed to fostering close relationships with customers and we strive to meet the expectations of other interested parties which includes affording access by customer and/or regulatory authorities' representatives to our quality management system and records.

Quality Objectives will be set to support this policy and the organisations changing context. Our quality policy and quality management system have been established by our top management and are subject to regular management review to guarantee continuing suitability, efficiency and effectiveness. The policy is communicated throughout our organisation along with the importance of meeting statutory and regulatory requirements.

M. J. Burrows

M J Burrows
Managing Director